SUTTER COUNTY Superintendent of Schools
Bill Cornelius, Superintendent

970 Klamath Lane
Yuba City, CA 95993
(530) 822-2900
(530) 671-3422

District Request for QSS/OASIS Payroll Message

To: Information Technology – Lisa Scott Date: _____

From: _____

☐ 08 - Brittan	☐ 09 - Browns	☐ 12 - Franklin	☐ 17- Marcum-Illinois
☐ 18 - Meridian	☐ 20 - Nuestro	☐ 21 - Pleasant Grove	☐ 24 – Winship-Robbins
☐ 26 – E. Nicolaus High School	☐ 28 – Sutter High School	☐ 31 – Live Oak USD	☐ 38 – Twin Rivers Charter School

Please print the following comment on the Payroll Check run dated: _____

Comment: _____

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Submitted by: _____
District Payroll Staff Date

Approved by: _____
District Superintendent Date

Due Date: Noon of the Day prior to payroll warrants printing. See Payroll Processing Deadline Calendar for specific dates.